

US Tax Filing Checklist



Name (Mr./Ms.)					
Spouse Name (Mr./Ms.)					
Home Address					
Marital Status <input type="radio"/> Single <input type="radio"/> Married <input type="radio"/> Common-law <input type="radio"/> Separated <input type="radio"/> Divorced <input type="radio"/> Widowed					
Were you ever a US citizen?					
Identification					
SSN/ ITIN		Taxpayer		Spouse / Partner	
Birth Date (MMDDYYYY)					
Current Home & Mailing Address:					
Phone Number		Email Address			
Dependent					
Full Name	Birthdate	SSN/ ITIN	Relationship	Months at home	F/T Student? <small>(specify # of months)</small>

Also Include: Qualifying dependent care expenses incurred and paid for each of the above during the year.
Income of dependents and of other adults in your home.

Additional Filing Requirements (select all that apply)

- FBAR *Was the combined value of all your foreign financial accounts \$10,000 or more at any time of 2022?
Consider all checking & savings, brokerage, investment & RRSP/ RRIF, TFSA accounts etc. outside US*
- RESP *Did you contribute to/ benefit from an RESP?*
- Foreign Trust *Are you a trustee or a beneficiary of a foreign trust?*
- Foreign Corp. *Do you directly, indirectly, or constructively own 10% or more of stock in a foreign corporation?*

Electronic Filing/ Other Information

- Did you receive, sell, exchange, or otherwise dispose of any financial interest in any virtual currency, in last year
- Do you want to elect direct deposit of refund? Federal or State(s)
- Do you want direct debit of tax payment? Federal or State(s) Withdrawal Date: _____
- Does the taxpayer want \$3 to go to the Presidential Election Campaign Fund?
- Does the spouse want \$3 to go to the Presidential Election Campaign Fund?
- Do you want to allow IRS & State tax agencies to discuss your tax return with the preparer?

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What country(ies) are you citizen of?		
Were you ever a US citizen? <input type="radio"/> YES <input type="radio"/> NO		
Have you ever applied for a green card in the US? <input type="radio"/> YES <input type="radio"/> NO		
Were you ever a green card holder in the US? <input type="radio"/> YES <input type="radio"/> NO		
US Visa/ Immigration status as of Dec. 31 of tax year		
Have you ever changed your visa status in the US? <input type="radio"/> YES <input type="radio"/> NO		
If yes, please advise the date & nature of change		
Did you receive total compensation of \$250,000 or more (within & outside US) during tax year? <input type="radio"/> YES <input type="radio"/> NO		
Did you move to/ from the US during the year? <input type="radio"/> YES <input type="radio"/> NO		
If yes, indicate the date of the move		
If Canadian resident, did you regularly commute to US for work? <input type="radio"/> YES <input type="radio"/> NO		
Number of days present in the US during: (Including days on short business trips, family visits, vacation, nonwork days & partial days)	Year of filing	
	Previous Year	

For 2023, list specific dates for each US filer who went anywhere in the US, for any purpose:

Taxpayer/ Spouse	Date entered US mm/dd/yy	Date departed mm/dd/yy	Taxpayer/ Spouse	Date entered US mm/dd/yy	Date departed mm/dd/yy